FINANCE DEPARTMENT
1420 Miner Street
Des Plaines, IL 60016
P: 847.391.5300
desplaines.org

NEW RESIDENT REQUEST FOR WATER & GARBAGE

Please Print

Requestor Name: _____ ☐ **Owner** ☐ **Tenant**

New Customer Name: _____

Service Address: _____

Date Closing/Lease: _____ **Move Date:** _____

Date of Read: _____ **Phone Number:** _____

Inside Read: _____ **Outside Read (If Applicable):** _____

If you are a tenant, please fill out the following information:

Landlord Name: _____

Landlord Address: _____

Landlord Phone Number: _____

Signature: _____ **Date:** _____

Mail this form to City of Des Plaines, Utility Billing, 1420 Miner Street, Des Plaines, IL 60016 or Fax to: 847-391-5402

Office Use Only

Account Number: _____ Date: _____ Initial: _____

Revised 12/31/2015