

Des Plaines Youth Commission Meeting

September 26, 2016, 6:00 p.m.

Prairie Lakes, 515 E Thacker Street, Des Plaines IL 60016

Sign in sheet for attendance.

1. **Planning Seminar** – Thanks to all who attended. There were many great ideas that were exchanged. Thanks to Ellen for typing these out. Copies distributed today.
2. **REVIEW OF Friends Connect** - Little Jo & Joanie - Thanks to Erin and all mentors that helped out.- How many were in attendance? Was invoice sent? Cost –
3. **Halloween Fest** – Sat., Oct. 29th - Prairie Lakes CC - 6:00 to 8:45 p.m - We ask that everyone dress up. No masks please.
 - a. Foam Pumpkins Ordered - give ONE ticket per child for pumpkins - No more than 10 in art room for decoration. *5 volunteers to help & 1 adult*
 - b. Picture Craft - one ticket for frame - ten maximum in room - *four volunteers & 1 adult. - Prairie Room*
 - c. Bingo - Back Room - *two volunteers & 1 adult - participation prizes*
 - d. Scavenger Hunt – *three volunteers throughout building and two adults to set up. - participation prizes*
 - e. Entertainment - Bob - Back area by meeting rooms - times??
 - f. Dance Dance Revolution - Angie & ?
 - g. Bounce House/ Obstacle Course - Ordered - Karyn provided up to date contract for city. Need to copy bounce house waiver. Attendant will cover BH. *Need one person to sit outside gym to have parent sign waiver & stamp child's hand.*
 - h. Parade – *Need an adult and two volunteers to lead this. Time??*
 - i. Halloween music - Bob
 - j. Food & beverages - Need pizzas put on plate – 2 maximum - must have ticket... water distributed
 - k. Tables - We have invited various people from the community to participate by giving them a table to distribute brochures, etc. They must have some type of interactive game for the kids and distribute a prize or candy.
 - i. District 62 - Waiting for Mrs. Hubbard on this.
 - ii. Tooth Fairy - Bob

- iii. Salvation Army Breakfast for Baby Program – Cheryl Haggdon is confirmed.
- iv. DPPD – Confirmed by Josh.
- v. Des Plaines Food Pantry – They will be collecting food- **Put on flyer.**
- vi. Marines – They will collect toys for tots – **put on flyer**
- vii. Athletic Co- Bob is checking.
- viii. DP Police Dept. – Ellen is checking with them.
- ix. DP Library – Joanie has confirmed that they will have a table.

Other things: Put on Channel 17, downtown board, ask PL to advertise, signs by schools, D62 virtual bulletin board, various pre-schools in town, churches, parade downtown, etc.

Need someone to create flyer. - _____

Make signs to post inside PL to direct people. Have one sheet with all stations listed. Check tickets in cabinet- make sure we have enough to distribute.

Need all volunteers there to set up by 5:00 pm. 8:30 is clean up time.

- 4. City of DP - Jeanine absent. She asked for people to attend meeting with Linda regarding branding, facebook, etc. Best time for those interested?? Joanie's husband created a logo, what are your thoughts?
- 5. DP Police Dept.- Ellen – She is communicating with them regarding positive relationships with youth.
- 6. District 62 Presentation – Jennifer Bova - Monday, October 17th - Need certificates for schools. 7:00 presentation.
- 7. Youth Empowerment Seminar –Mary & Bob met with Mr. Aldworth, Assistant Principal for students. Decision was rendered to have all high school students participate, with emphasis on lower levels. We are trying to get more students involved at MW. It will be held on Sat., Nov. 12th, starting at 9:00 a.m. We will keep you updated
- 8. Budget - Ron - PLEASE make sure to send both Jeanine & Ron items we need with costs. We do not pay tax, so all are tax free. PLEASE do this at least 5 weeks before event to insure. Remainder of budget: YES, Holiday Hoopla, Tree Decorating, FC Bowling??, branding items....??
- 9. Budget meeting – September 28th - Time? Who can attend and what do we want to give CC regarding info on DPYC?
- 10. Next meeting is Monday, October 24th at 6:00 at PL