

Small Cell Permit Application Checklist

- Names and contact information of wireless carrier and each contractor or consultant assisting on behalf of the wireless carrier. (#1)
- Written statement of wireless carrier or its contractor or consultant of the need and purpose for the small cell or cells proposed. (#2)
- A description, maps (Shapefile format preferred), and data of the wireless carrier's existing wireless facilities within the City and within one-half mile of the City. (Attach to permit)
- A statement of the coverage or capacity gaps or deficiencies within the wireless carrier's system, and how the installation of the small cells as proposed would address those coverage or capacity gaps or deficiencies. (Attach to permit)
- Location and photographs of each proposed small cell site and its immediate surroundings, depicting the poles and structures on which each proposed small cell facility would be mounted. (Attach to permit)
- Specifications and drawings for each proposed small cell facility as it is proposed to be installed. (Attach to permit)
- Statement of the total number of small cells the wireless carrier estimates it will seek within the City and map or drawing generally depicting the locations within the City of anticipated small cell sites. (Attach to permit)
- A schedule for the installation of the estimated small cell facilities, if approved. (Attach to permit)



COMMUNITY AND ECONOMIC DEVELOPMENT
 1420 Miner Street, Des Plaines, IL 60016
 P: 847.391.5380 F: 847.391.5371

APPLICATION FOR BUILDING PERMIT

Permit # _____

The applicant hereby certifies to the correctness of the information provided and agrees to perform the work described in compliance with all provisions of the Building Regulations of the City of Des Plaines

(#2) Statement of need and purpose

Work to be performed: _____

Check: Residential or Commercial at _____ Address _____

(#1) Name and Contact info for Wireless Carrier

For _____ Property Owner Owner Phone # _____

PIN # _____ Square Feet _____ Construction Value \$ _____

General Contractor	Company Name _____ Phone _____ Address _____ Email _____
Carpenter	Name _____ Phone _____ Address _____ Email _____
Plumber Sewer	Name _____ Phone _____ Address _____ Email _____
Electrician	Name _____ Phone _____ Address _____ Email _____
Roofer	Name _____ Phone _____ Address _____ Email _____
Concrete Asphalt Pavers	Name _____ Phone _____ Address _____ Email _____
HVAC	Name _____ Phone _____ Address _____ Email _____
	Name _____ Phone _____ Address _____ Email _____
	Name _____ Phone _____ Address _____ Email _____

EXAMPLE

(#1) Wireless Carrier Contact Info.

To be completed by owner or owner's agent

Print Name _____
 Address _____
 Phone _____ Cell _____
 Email _____
 Signed _____
 Date _____

Approved this _____ Day of _____ 20 _____

Code Official _____

Please call for all inspections 847.391.5382
 Email Signed Permit Applications to permits@desplaines.org